

WOMEN UNIVERSITY OF AZAD JAMMU & KASHMIR BAGH



Bidding Document

*UV-Visible Dual Beam Color Spectrophotometer for
Experimental Plasma Physics Laboratory
Reference No. 20-14417/ NRPU/ R&D/ HEC/ 2021*

Bid Submission Deadline (date/time): 17-02-2026 (02:00 PM)

Bid Opening (Technical) (date/time): 17-02-2026 (02:30 PM)

***Bid Venue: Treasurer's Office Women University of
Azad Jammu and Kashmir Bagh***

CHECKLIST OF DOCUMENTS FOR SPECIFIC ITEMS

Supply of UV-Visible Dual Beam Color Spectrophotometer for Experimental Plasma Physics

Laboratory

Reference No. 20-14417/ NRPU/ R&D/ HEC/ 2021

<i>Description</i>	<i>Attached with Bid (YES/ NO)</i>
<i>1 Copy of the Bid document with sign and stamp</i>	
<i>2 Compulsory Bid acceptance form (Provided on Section IV)</i>	
<i>3 Bid Validity Period mentioned in Bid (120 days required)</i>	
<i>4 Bid Security in shape of pay order or demand draft</i>	
<i>5 NTN & GST Registration with ATL status (copy of certificate required)</i>	
<i>6 Bidder's experience (Copy of Purchase Orders attached)</i>	
<i>7 Bidder capacity to deliver services & spare parts</i>	
<i>8 No Litigation and black-listing Certificate on Stamp Paper</i>	
<i>9 Technical Specifications compliance Sheet attached</i>	

Signature & Stamp

Section-I: INVITATION OF BIDS

WOMEN UNIVERSITY OF AZAD JAMMU & KASHMIR

BAGH

INVITATION OF BIDS

INVITATION TO BID

Women University of Azad Jammu and Kashmir Bagh, a public sector University, invites sealed bids from the original Suppliers, authorized dealers and sub-dealers who are registered with Income Tax and Sales Tax Departments and are listed as active taxpayers for the supply of UV-Visible Dual Beam Spectrophotometer under the NRPU Project for Experimental Plasma Physics Laboratory.

2. Bidding document, which contains detailed terms and conditions, is available on the University's website www.wuajk.edu.pk. Additionally, the bid document can be obtained from the Office of the Assistant Treasurer Purchase Women's University of AJ&K, Bagh.

3. The price of the bidding document is Rs. 2,000/-, payable in the form of a pay order or demand draft in favor of the Treasurer, Women University of Azad Jammu and Kashmir Bagh, which should be enclosed with the bid.

4. According to AJKPPRA Rule No. 36(a), a single-stage one-envelope procedure shall be followed.

5. Bidders are required to submit Rs. 20,000/- as bid security in the form of a pay order or demand draft in favor of the Treasurer, Women University of Azad Jammu and Kashmir Bagh.

6. "Blacklisted suppliers, authorized dealers, and bidders are prohibited from participating." All bidders must provide an affidavit or certificate confirming that they are neither blacklisted nor in conflict with the government anywhere in the territory of the AJK, Federally Administrated Areas, or the Islamic Republic of Pakistan.

7. Bids, prepared in accordance with the instructions in the bidding documents, must reach the office of the Assistant Treasurer Purchase Women University of AJ&K, Bagh, on or before **February 17, 2026**, at **02:00 P.M.** Bids will be opened on the same day at **02:30 P.M.** at the

Treasurer's Office, Admin Block, Women University of AJ&K Bagh, in the presence of the bidders or their representatives who choose to be present.

8. Evaluation Report/ Award of Contract will also be displayed on AJK PPRA's website.

9. This advertisement is also available on University's website on www.wuajk.edu.pk and on th AJK PPRA's website on <http://ppra.ajk.gov.pk>.

(Naeem Asghar)

Secretary Central Purchase Committee,

Women University of AJ&K Bagh

Mobile# 0313-8354903, e-mail: naeem@wuajk.edu.pk

Section II: TERMS & CONDITIONS / INSTRUCTIONS

Bid procedure to be used: Single stage – Single envelope

1) EVALUATION CRITERIA

Bidder Qualification and Bid Evaluation Criteria for Lowest Evaluated Responsive Bid:

A) Financial Evaluation

- a) Lowest Evaluated responsive bid price of the bidder declared by the Procurement Committee.
- b) Financial Proposal evaluation will be conducted under the AJ&K PPRA Rules 2017. The price evaluation will include all duties, taxes, and expenses, etc. In case of any exemption of duties and taxes made by the Government in favor of the Procuring Agency, the contractor shall be bound to adjust the same in the Financial Proposal.
- c) The lower of the two will be considered in cases of discrepancy between the cost/ price quoted in words and figures.
- d) In evaluating the price of an imported item, the price will be determined and considered inclusive of the customs and other import duties, etc.
- e) In the evaluation of the price of articles/ goods which are subject to excise duty, sales tax, income tax, or any other tax or duty levied by the Government, the price will be determined and considered inclusive of such duties and taxes.
- f) The Procuring Agency will not be responsible for any erroneous calculation of taxes, and all differences arising out as above shall be fully borne by the Successful Bidder. However, any subsequent changes in rates or structure of applicable taxes by the Govt. at any time during the execution/ evaluation period will be dealt with mutual consent.
- g) Work award for specific will be given to the lowest evaluated responsive bidder on Item-wise lowest quoted bid price/ offer instead of a turnkey solution (lump sum cost) based on Technical and Financial Evaluation most conforming to our required technical specifications and bidder qualification and financial criteria. Bidders can participate in the bid process to supply one or more items of Invitation for Bids. Work award (BER) shall be published item-wise in whole or parts to PPRA. The Purchase and Procurement Committee reserves the right to accept or reject all bids as per AJ&K PPRA Rules 2017.

B) Technical Evaluation

The Bidders who have duly complied with the Eligibility/Qualification and Evaluation will be eligible for further processing.

The Bids which do not conform to the Technical Specifications or Bid conditions or the Bids from the Bidders without adequate capabilities for supply and maintenance / warranty services will be rejected. The Eligible/Technically Qualified Bidders will be considered for further evaluation.

Under PPRA Rules # 30, Technical Bids will be evaluated on the basis of following criteria and comparative statement will be made of only those bidders who have fulfilled the criteria:

Mandatory Requirements	Documents Required
Sales Tax Registration	Certificate of Registration
Income Tax Registration	Certificate of Registration
Conformance to the required specification of items given in Schedule of Requirement	Detailed Specifications with Brand and Model
A minimum of two relevant supply orders, each valued at Rs. 01 million or more, received from public sector organizations since 2020.	Copies of Supply Orders/Contracts received in the past of the quoted brand
Company Firm is not black Listed	Affidavit /Bidder's Undertaking on stamp paper

The bidder must provide Verifiable documentary proof against all the mandatory requirement and Evaluation Criteria along with the bid and no document will be received or considered after opening of the bid.

The Committee may ask for physical Demonstration of any of the items given in the Tender Document for confirmation of the specifications.

Section-IV: BID SUBMISSION FORMS

Form I: Bid Acceptance Form

To: Secretary Purchase Committee, NRPU, WUAJK Bagh

Dear Sir/ Madam

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver [**Supply of Lab Equipment for Experimental Plasma Physics Laboratory, Department of Physics under National Research Programs for Universities (NRPU)**] in conformity with the said bidding documents for the sum of [**total bid amount in words and figures**] or such other sums as may be ascertained following the Schedule of Prices attached herewith and made part of this Bid.

If our Bid is accepted, we undertake to deliver the goods per the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain a pay order/ demand draft in favor the Treasurer WUAJK Bagh equivalent to **10%** (percent) of the Contract Price for the due performance of the Contract in the form prescribed by the Purchaser. The performance guarantee will be released after the expiry of warranty period and subject to the satisfactory report of the P.I.

We agree to abide by this Bid for [**120**] **days** from the date fixed for Bid opening, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

[signature]

[in the capacity of]

Form II: Bid Form

No.	Specification or Equivalent	Quantity	Unit Price (PKR)	Total Price (PKR)	Total price, including all taxes
1	<p>UV-Visible Dual Beam Color Spectrophotometer</p> <p><i>Double Beam, Grating 1200 lines/mm Wavelength Range 190 nm- 1100 nm Spectral Band Width 2nm Stability +0.0003A/h @500 nm Baseline Flatness +0.002A Cuvette Holder 10mm single hole cell holder</i></p> <p><i>AC 220V/50HZ Color Screen</i></p> <p><i>All Accessories glass cuvette, quartz cuvette, Power cord, User's Manual , PC software etc.</i></p> <p>USA or UK, or China or Equivalent</p>	01			

[signature]

[in the capacity of]

Section-V: FORM OF CONTRACT AGREEMENT

This agreement made on this day _____ of _____ 2023 between the Women University of Azad Jammu and Kashmir Bagh (WUAJ&K) (hereinafter called the Purchaser) of the one part and _____ (hereinafter called the Supplier) of the other part. Whereas the Purchaser invited bids for the purchase of _____ and has accepted a Bid by the Supplier for the supply of those equipment's in the sum of Rupees _____ (hereinafter called the Contract Price. NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read as construed as part of this agreement viz:
 - a. The Purchaser's Notification to the Supplier of Award of Contract (Supply Order)
 - b. The form of Bid and the price schedule submitted by the Supplier;
 - c. APPENDICES to BID.
2. The successful Supplier shall be bound to supply the required items at approved rates within 30 days for Local Items and 90 days for Imported Items of receiving the supply order. In case of a delay in supply within the stipulated time, the penalty @ 0.1 % per day of delay up to a maximum of 10% of the total price will be charged.
3. The item, if found sub-standard or if not according to specification, shall be replaced free of cost by the Supplier.
4. The Supplier shall be bound to deliver and install the approved equipment at the Site of installation at their own cost. However, the pre-requisite for the installation will be provided by the University.
5. Strict action will be taken against the Supplier in case of any fraudulent practice by the Supplier.
6. The Supplier's request for payment shall be made to the Purchaser in writing, accompanied by invoices describing, as appropriate, the equipment delivered upon full fill recent of all the obligations stipulated in the Contract. The payment to the Supplier will be made by the Purchaser after installation and inspection by a technical committee and a satisfactory report by end-users.

7. The Supplier is responsible for all taxes according to the laws of the Islamic Republic of Pakistan and Azad Jammu and Kashmir.
8. Warranty:
 - a) The Supplier warrants that all the goods are new, unused, and of the most recent or current models and that they incorporate all recent improvements in design and materials.
 - b) The Supplier further warrants that the goods shall be free from defects arising from any act or omission of the Supplier.
 - c) The warranty shall remain valid for twelve (12) months after the goods have been delivered to and accepted by the Purchaser.
 - d) The WUAJ&K shall give notice to the Supplier stating the nature of any such defects and all available evidence promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunities for the Supplier to inspect such defects.
 - e) Upon receipt of such notice, the Supplier shall, within fifteen (15) days, replace the defective goods or parts thereof at no cost to the Purchaser.
 - f) If having been notified the Supplier fails to remedy the defects within the stipulated period, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the suppliers' risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.
10. The WUAJ&K NRPU purchase Committee of the University shall have the right to inspect/ test the goods to confirm their conformity to the contract specification. The inspection and test may be conducted on the premises of WUAJ&K.
11. The Purchaser may reject any equipment/ machinery that fails to pass any test and/ or inspection on does not conform to the specifications. The Supplier shall replace the rejected equipment at no cost to the Purchaser and repeat the test or inspection.

Termination: Termination for default:

The Purchaser, without prejudice to any other remedy for breach of Contract by notice of default sent to the Supplier, may terminate the Contract in whole or in part.

- I. If the Supplier fails to deliver any or all of the goods within the period specified in the Contract
- II. If the Supplier fails to perform any other obligation under the Contract

III. If the Supplier, in the judgment of the Purchaser, has engaged in corrupt and fraudulent practices in competing for or executing the Contract.

In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or related services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser to any additional costs for such similar goods.

Assignment: The Supplier shall not assign its obligation under the Contract in whole or in part.

Party – 1

Party – 2 (The Supplier)

Name of Supplier:

Address of Supplier:

Phone Number of Supplier:

Name of the authorized person:

Signature:

Designation of authorized person:

Stamp of the Firm:

Dated:

Witness No. 1

Name:

Signature:

CNIC No:

Witness No. 2

Name:

Signature:

CNIC No:

Section-VI: DELIVERY TIME

The successful supplier/ firm will be bound to supply the required items within 30 days of receiving the supply order for local items and 90 days for imported items. In case of delay in supply within the stipulated time, a penalty @ 0.1 % per day of delay up to a maximum of 10% of the total price will be imposed.

Section-VII: BIDS VALIDITY

The price bid will remain valid for up to 04 months.